Minutes of the Mississippi Valley Library District
Regular Board Meeting

Date: July 20, 2026
Time: 6:30 PM
Place: Collinsville Memorial Library

1. **Call to Order and Roll Call**
   President Lomax called the meeting to order at 6:30 PM

   Trustees Present
   Jeanne Lomax, President
   Kelly Balaco Reeder, Vice President
   Ginny York, Secretary
   Ian Ashcraft, Treasurer
   Cathy Kulupka, Trustee
   Kathy Murphy, Trustee

   Trustees Absent
   Ana Romero-Lizana, Trustee

   Also Present
   Kyla Waltermire, Executive Director
   Matthew Harris, Assistant Director

2. **Pledge of Allegiance**

3. **Public Input**
   - Chad Lomax
   - Cindy Klein-Webb
   - Rachel Dye
   - Katerina Engle (on Zoom)

4. **Friends of the Library Updates –** None.

5. **Trustee Comments**
   - York – Applause for the America250 Historical Celebration

- Lomax – Also commended staff on the America250 Historical Celebration
- Ashcraft – Libraries are for everyone and strong libraries make strong communities. Apologized for not having the Building & Grounds Committee Meeting minutes ready for the packet

6. **Consent Items**

   Motion was made by Balaco-Reeder and seconded by Kulupka to approve the consent agenda except for the 7/8/2026 Building and Grounds Committee meeting minutes and 7/13/2026 Finance Committee meeting minutes, which were not available for review at the time of the meeting.

   a. Approval of minutes
      a. 6/15/26 Regular Board of Trustees Meeting
   b. Communications – Received from Cindy Klein-Webb and the Blessing Box Network
   c. Administrative Reports
      Harris gave kudos to Children's Librarian Theresa Beck for a great summer reading kick-off event (petting zoo). Murphy said that she likes the idea of a stuffies sleepover, which is an upcoming program.
   d. Finances – Some discussion occurred.
   e. Committee Reports – Relevant information shared during New Business. Additionally, information about the Building & Grounds Committee's guidance for the Pan Fountain was shared.

   A roll call vote was taken:

   Ashcraft – yes
   Balaco-Reeder – yes
   Kulupka – yes
   Lomax – yes
   Murphy -yes
   York – yes

   Yes – 6, No – 0, Absent – 1, Abstain – 0
   Motion carried.

7. **Unfinished Business** – None

8. **New Business**

a. Discussion and Possible Action on FOIA Policy Revisions
A motion was made by Balaco-Reeder and seconded by Murphy to approve the FOIA Policy Revisions.

A roll call vote was taken:
Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes
Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
Motion carried.

b. Discussion and Possible Action on Tentative FY2027 Budget & Appropriations Ordinance
The Finance Committee reviewed the tentative FY2027 Budget & Appropriations Ordinance at its July 13, 2026 meeting and recommended adoption of the tentative ordinance.

A motion was made by Kulupka and seconded by York to approve the tentative FY2027 Budget and Appropriations Ordinance.

A roll call vote was taken:
Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes
Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
Motion carried.

c. Appointment of Two Trustees to Audit FY2026 Secretary's Records for the Annual Report

Ashcraft and Kulupka volunteered to do the Secretary's records audit and Lomax appointed them.

d. Appointment of Whistleblower Alternate Auditor
Lomax appointed herself as the alternate auditor.

e. Discussion and Possible Action on Board Diversity & Bias Training
Kulupka brought topics of possible training sessions. There was discussion about the agenda item. Discussion to be continued next month with Kulupka providing additional information.

f. Discussion about Bylaws Modification re: Definition of "Liaison"
There was discussion about a possible discrepancy between explicit wording in the Bylaws allowing trustees to add agenda items and the implicit assumption that the Board President has final say on the agenda as part of their Bylaws-stated role of being a liaison between the Board and the Executive Director. Waltermire was instructed to share the most recent version of Illinois Library Laws & Rules with trustees.

(New Business items "g" and "h" were addressed in reverse order to accommodate the presenter for the solar panel system proposals.)

g. Discussion and Possible Action on Quotes for Fairmont City Library Air Conditioning Units
One of the Fairmont City Library's ground A/C units is nonfunctional. Its twin is running on borrowed time. Both were installed in 2008. At its July 8, 2026 meeting, the Building & Grounds Committee expressed an interest in replacing both units at the same time. Library staff tried to gather proposals for replacing the units in the interval between the committee meeting and this meeting, but by the time of this meeting only one proposal was received: A&H Mechanical for replacing the nonfunctional unit in the amount of $11,880.00.

A motion was made by Kulupka and seconded by Ashcraft to accept the bid from A&H Mechanical conditionally. The conditions are:

- Additional quotes for the ground units at the Fairmont City Library will continue to be collected, to be received no later than the following Monday, July 27, 2026 in order to be considered; and

- Quotes for both ground units that are received in an amount not to exceed $22,000 will be given first priority, with the proposal meeting the library's needs for the lowest cost to be approved, and
- Quotes received for the single nonfunctional unit in an amount not to exceed $11,880 will be given second priority, with the proposal meeting the library's needs for the lowest cost to be approved if no proposal for both units in keeping with the above conditions is received, and
- If no proposals are received that meet the conditions outlined above for both units or the single unit, then the A&H Mechanical proposal in the amount of $11,880 will be approved as the third priority.

A roll call vote was taken:
Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes
Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
Motion carried.

h. Discussion and Possible Action on Proposals for Solar Panel Systems at Collinsville Memorial Library and Fairmont City Library
At its July 8, 2026 meeting, the Building & Grounds Committee recommended adoption of solar panel system proposals from ARF Solar for the Collinsville Memorial Library and the Fairmont City Library. The proposals are solar panel systems to be installed at each library and at no cost to the MVLD. Austin Frank, CEO of ARF Solar, was present to review the proposals and answer questions.

A motion was made by Ashcraft and seconded by Kulupka to approve the solar panel system projects for the Collinsville Memorial Library and the Fairmont City Library.

A roll call vote was taken:
Ashcraft – yes
Balaco-Reeder – yes
Kulupka – yes

Lomax – yes
Murphy -yes
York – yes

Yes – 6, No – 0, Absent – 1, Abstain – 0
Motion carried.

i. Review of Illinois Public Library Standards, Human Resources – No discussion.

9. **Closed Session** – None.

10. **Action for Items Discussed in Closed Session** – None.

11. **Adjournment**
Kulupka motioned and Balaco-Reeder seconded to adjourn the meeting. There being no further business, the meeting adjourned at 8:05 PM.